

Get on the Board of Directors for Hopkins Farmers Market

The election of officers and members-at-large will take place at the HFM Annual Member Meeting. Terms of office will be for a two-year term which will begin on May 1st through April 30th.

The BOD requests that all board members attend scheduled meetings and respond to communications within the board such as emails and follow the City of Hopkins “Lot Use Agreement”, Hopkins Farmers Market By Laws and Vendor Guide & Rules of Operation.

Board of Directors for Hopkins Farmers Market, Positions and Job Descriptions

The **President** shall schedule and preside over meetings and oversee the management, organization, and execution of the business of the Market.

The **Vice-President** shall assist the President, as directed, to schedule and preside over meetings and oversee the management, organization, and execution of the business of the market. In the absence of the President, Vice President will assume the responsibilities of the President.

The **Secretary** shall record the minutes of all meetings and proceedings of the BOD and will provide copies of the minutes to all members of the BOD. Copies of the minutes of any given meeting will be available to any Member who requests a copy. Minutes of the annual Membership Meeting will be sent to all members of the HFM.

The **Treasurer(s)** of (Incoming and/or Outgoing) shall perform all financial duties incident to the office of the Treasurer including but not limited to presenting a condensed statement of the financial affairs of the organization at the annual meeting, and to the BOD as needed. A full financial statement will be available by request to the BOD.

The **Members-at-Large** will perform tasks designated by the officers of the BOD, and assist the BOD in various activities and special events.

The **Community Member-at-Large** may perform tasks designated by the officers of the BOD, and assist the BOD in various activities and special events. No voting privileges.

The **Market Manager** will work closely with the Hopkins Farmers Market Board of Directors assisting with marketing, development, and supervision of the Hopkins Farmers Market, focusing primarily on coordination of vendors and on-site operations of the HFM. Submitting weekly & seasonal reports.

Hopkins Farmers Market Mission Statement:

Mission Statement: The Hopkins Farmers Market seeks to honor the farming roots of the City of Hopkins and support sustainable family farms and small cottage businesses by providing our community with the best possible homegrown produce, agricultural products, and home-made crafts and products sold by individuals from the farms and small cottage businesses that produce them.